

Car Accident Checklist

- **Safety is the number one concern.** After a collision, turn your flashers on. Move off the road if your car is drivable. Take calming breaths. Take great care in exiting vehicle, staying clear of oncoming traffic. Stand away from the car and get behind a guard rail if possible. Do not attempt to fix your car on the roadside.
- **Survey the accident scene for injuries.** Call 911 if anyone needs assistance. Do not move an injured person unless they are in immediate danger from oncoming traffic or the damaged car itself.
- **Call The Police.** It is legally required in some states, but may vary according to the extent of damage.
- **Do NOT admit fault.** Be cautious in what you say. An apology may be construed as admission of liability.
- **Record the scene.** Take photos of the cars involved from multiple angles if it can be done safely. Make notes of date, time, place of the accident, and series of events.
- **Collect details about the other driver's car, insurance and personal contact info.** Use the space below for recordation.

Accident Details

Driver's Name: _____

Driver's License #/State: _____

Address of Driver: _____

Driver's Phone #: _____

Driver's Insurance Company: (Take a photo of insurance card if possible) _____

Driver's Insurance Policy #: _____

Vehicle Description: (Make, Model, Year, License Plate # & Registration Info) _____

Names and Contact Info of Witness: (Passengers and Bystanders)

1. _____

2. _____

3. _____

Name and Badge # of any attending Police Officers: _____

Details about the collision and scene of the accident: (date, time, approx. address, travel direction of each car) _____

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